



Lee County Claims Committee Minutes

Lee County, Illinois

Dec 20, 2023 at 9:00 AM CST

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St

Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.

II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, Angie Shippert, and alternate Chris Robertson.

Mike Zeman, Nancy Naylor, and Angie Shippert attended in person. Chris Robertson was not in attendance.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary) attended in person.

IV. Approval of the Minutes from the Previous Meeting (December 6, 2023)

Minutes from the December 6, 2023, Lee County Claims Committee Meeting were approved as presented without modification.

V. Review and Approval of Bi-Weekly Claims

Angie Shippert logged into miViewPoint and initiated the review of 92 total claims.

- One credit card claim was approved after the Department Head was contacted. The Department Head will be providing the invoice to the committee.

The committee forwarded all 92 claim invoices that were submitted to the Full County Board for ratification.

VI. Old Business

A. Review of Claims Procedures

There was no discussion on this topic.

VII. New Business

There were no items under New Business.

VIII. Executive Session

There was no request for an Executive Session.

IX. Adjournment

Motion to adjourn at 10:25 a.m. **Moved** by Angie Shippert. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

The next Lee County Claims Committee Meeting is scheduled for
9:00 a.m., on Wednesday, January 3, 2024

Respectfully submitted by:
Becky Brenner - Board Secretary